

APPENDIX I – REASONABLE MODIFICATION

In accordance with the Americans with Disabilities Act (ADA) and directives, LCG will make every effort, to ensure that a persons with a disability have access to and benefits from programs, activities, facilities and services.

ADA – Sec 36.302 Modifications in policies, practices or procedures

I – 1.0 What is a Reasonable Modification?

A reasonable modification is a change or exception to a policy, practice, or procedure that Allows people with disabilities to have equal access to services, programs, facilities, and Activities. Reasonable modifications must always be related to the individual’s specific Limitation caused by the disability.

When requesting a reasonable modification to a LCG program or service, an individual with a disability is not required to provide medical documentation or diagnosis to justify their request, but they must be able to explain how their disability is related to the requested modification.

I – 2.0 What is a Fundamental Alteration?

A fundamental alteration takes place in the rare instance when there may be a significant Change in the nature of the service, program, or activity in question because of a reasonable modification.

I – 3.0 Reasonable Modification in Public Transportation

Lafayette Transit System (LTS) will make reasonable modifications to its policies, programs, and procedures applicable to its transportation services, when necessary to avoid discrimination and ensure accessibility for people with disabilities.

Reasonable Modifications do have limitations and are not intended to:

1. Cause a direct threat to the health and safety of others
2. Create undue financial and administrative burdens
3. Constitute a fundamental alteration to a service
4. Not necessary to provide equal access to an LTS service

Considerations when making a reasonable modification request:

1. Individuals requesting modifications shall describe what they need in order to Use the service.

2. Individuals requesting modifications are not required to use the term “reasonable modification” when making a request.
3. Whenever feasible, request for modifications shall be made and determined in advance, Before the transportation provider is expected to provide the modified service. For example, during para-transit eligibility process, through customer service inquiries, or through LTS complaint process.
4. Where a request for modification can practically be made and determined in Advance (e.g. because of a condition or barrier at the destination of which the individual with a disability was unaware until arriving), operation personnel of LTS shall make a determination of whether the modification should be provided at the time of the request. Operating personnel may consult with LTS management before making a determination to grant or deny request.

The request must identify the modification needed in order to use the service. Whenever feasible, please make the request in advance, before the modifications is needed to access the service.

I – 4.0 Request for Reasonable Modification

A reasonable modification or adjustment that enables a qualified person with a disability to enjoy the same access to programs, services and activities and/or facility, that are enjoyed by persons without disabilities.

LCG has the right, on a case-by-case basis, to determine whether a request is “reasonable” and whether or not the modification can be provided without jeopardizing the safe operation of the program, service, or activity and/or facility or would result in undue administrative or financial burdens, as determined by the head of the department offering the program, service, Activity, and/or facility.

The classification of facilities under the ADA is neither static nor mutually exclusive. Newly Constructed or altered facilities are also existing facilities. A newly constructed facility remains subject to the accessibility standards in effect at the time of design and construction, with respect to those elements for which, at that time, there were applicable ADA Standards. At some point, the facility may undergo alterations, which are subject to the alterations requirements in effect at the time. [See §35.151\(b\)-\(c\).](#) The fact the facility is also an existing facility does not relieve the public entity of its obligations under the new construction and alterations requirements in this part.

Requests for modifications should be submitted as far in advance as possible.

Call 337-291-8410 or adaprogram@lafayettela.gov

Request of ADA Modification Form

Name:	Phone:	Address (Street No., P.O. Box, Etc.):
City, State, Zip:		Email Address:
Request for ADA Modification for: Program __ Service __ Activity __ Facility __		Program, Service and/or Activity Name:
Facility Name:		Date Submitted:
If the ADA Modification is being requested for someone other than yourself, name that Individual and provide his/his contact information:		
Name:	Phone:	Address (Street No., P.O. Box, Etc.):
City, State, Zip:	Email Address:	Relationship to this Person:
Is this an Architectural Accessibility Concern : Yes _____ No _____ <i>Example, a wheelchair ramp is needed, braille signage is missing, or accessible counters are too high for wheelchair users and/or other.</i>		
Please answer the following questions regarding your accommodation		
What protected disability is preventing participation in the Program, Service, Activity and/or Facility above?		
How does this disability limit or restrict participation? Are there specific physical challenges?		
What modifications are you requesting for the Program, Service, Activity and/or Facility named above?		

Is one to one staff interaction required? Yes _____ No _____	
Is the participant self-sufficient for daily needs/personal care, including independence for toiletry need?	
Is there a limitation on participation in specific Program, Service, Activity and/or Facility?	
What type of behavior issues does the participant have?	
Can the participant communicate verbally?	
Can the participant follow verbal, visual, physical directions?	
Can the participant function, with limited assistance, as a member of a large social group?	
Modifications will be made based on a review of the request for Modification and in accordance with the City's Policy and Process for Applicants, Citizens, and Customers for all ADA-Related Complaints or Requests for Accommodation. Each time a participant enrolls in a program, service and or activity, a new request for accommodation must be made. Failure to make a timely request for modification may result in delay of the review and implantation of the modification or delay the participant's entry into the program. Participants will be unable to attend the program until the request has been reviewed and a determination has been made. <i>I have read (or had read to me) and understand the above information and the minimum requirements for participation in the Program, Service, and/or Activity as described in the standard description of the Program, Service, and/or Activity provided to the public. Therefore, I believe that with the requested modification, the participant above meets Program, Service, and/or Activity minimum requirements for participation.</i>	
Requestor's Signature:	Date:
Parent or Guardian Signature: (If participant in under 18 years of age)	Date:
Physicians Signature (Required)	Date:

